



**LOAN DELIVERY CHECKLIST
MFA ITEMS**

FIRST HOME PROGRAM

PLEASE PLACE A CHECK MARK BESIDE ITEMS ENCLOSED OR WRITE "NA" IF NOT REQUIRED

CLOSING DOCUMENTS TO BE PLACED ON THE TOP OF THE FILE

- _____ Copy of MFA Compliance Approval/Purchase Commitment, signed by the lender;

- _____ Copy of Second Mortgage DPA Commitment Form showing that MFA has awarded down payment assistance to the borrower(s), signed by the borrower(s) at the time of closing

- _____ Copy of First Home Program Reservation/Lock Commitment signed by the Lender

- _____ Copy of Second Mortgage Program Reservation/Lock Commitment signed by the Lender

- _____ Copy of Affidavit of Purchaser (completed per Compliance Approval/Purchase Commitment, signed and notarized);

- _____ Copy Affidavit of Seller (completed per Compliance Approval/Purchase Commitment, signed and notarized);

- _____ Copy of Notice of Potential Recapture Tax Disclosure (signed and dated by borrower(s) at closing);

- _____ Copy of Tax Exempt Financing Rider or VA Rider (please place in file behind Deed of Trust/Mortgage);