

## Documents Required for Submission of COVID-19 Housing Cost Assistance Program Application

Income Source	Acceptable Documentation
Employment wages	<ul style="list-style-type: none"> <li>• Three current paycheck stubs <b>or</b></li> <li>• Employer-signed form or letter confirming wages <b>or</b></li> <li>• Verification of Income or Reduction of Hours/Pay form</li> </ul>
Self-employment	<ul style="list-style-type: none"> <li>• Profit and loss statement(s) for the three most recent months</li> </ul>
Net rental income, income from interest bearing assets, royalty income, interest from estates and trusts	<ul style="list-style-type: none"> <li>• Most recent statement</li> </ul>
Social Security, pensions, retirement, annuities, disability, death benefits	<ul style="list-style-type: none"> <li>• Current benefits letter</li> </ul>
Unemployment insurance, worker's compensation, severance compensation	<ul style="list-style-type: none"> <li>• Current benefits letter <b>or</b></li> <li>• Three recent statements</li> </ul>
Any public assistance (General Assistance or TANF) payments from state or local income support office	<ul style="list-style-type: none"> <li>• Current benefits letter</li> </ul>
Child support, family support, alimony	<ul style="list-style-type: none"> <li>• Current benefits letter</li> </ul>
Armed forces pay	<ul style="list-style-type: none"> <li>• Two current statements</li> </ul>
<p><b>Housing Cost Documentation:</b> The following documentation regarding housing costs to verify the requested amount must be provided. Documentation required is based on the type of assistance requested.</p>	
<i>Assistance Type</i>	<i>Required Documentation</i>
Rental assistance	<ul style="list-style-type: none"> <li>• Evidence of total balance due, broken down by month:               <ul style="list-style-type: none"> <li>○ Resident ledger <b>or</b></li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ Notice of non-payment of rent <b>or</b></li> <li>○ Current notice of payment amount and balance due</li> </ul>
Mortgage/homeownership loan assistance	<ul style="list-style-type: none"> <li>● Evidence of total balance due, broken down by month <ul style="list-style-type: none"> <li>○ Current unredacted loan statement <b>or</b></li> <li>○ Current unredacted past-due notice from servicer</li> </ul> </li> </ul>
Real estate contract assistance	<ul style="list-style-type: none"> <li>● Evidence of total balance due, broken down by month: <ul style="list-style-type: none"> <li>○ Current escrow payment statement <b>or</b></li> <li>○ Balance due notice</li> </ul> </li> </ul>
Mobile or manufactured home rental assistance	<ul style="list-style-type: none"> <li>● Evidence of total balance due, broken down by month: <ul style="list-style-type: none"> <li>○ Resident ledger <b>or</b></li> <li>○ Notice of non-payment of rent <b>or</b></li> <li>○ Current notice of payment amount and balance due</li> </ul> </li> </ul>
Mobile or manufactured home loan assistance	<ul style="list-style-type: none"> <li>● Evidence of total balance due: <ul style="list-style-type: none"> <li>○ Current mobile or manufactured home loan statement</li> </ul> </li> </ul>
Mobile or manufactured home lot/land payment assistance	<ul style="list-style-type: none"> <li>● Evidence of total balance due, broken down by month: <ul style="list-style-type: none"> <li>○ Resident ledger <b>or</b></li> <li>○ Notice of non-payment of rent <b>or</b></li> <li>○ Current notice of payment amount and balance due</li> </ul> </li> </ul>